



First Generation College Bound
“Bridging the Home, Church, School and, Community for success”

**COLLEGE RETENTION
 FERPA PERMISSION FORM**

The Federal Education Rights Privacy Act (FERPA) is a federal law that protects the privacy of a student’s educational records. In compliance with FERPA, institutions are unable to release/disclose financial aid and student billing information to anyone other than the student without a signed release form.

(Exception: Financial aid information will be provided to offices or persons within the college who assist the administrative of the financial aid programs, as well as to organizations and government entities that require the information to award financial assistance or that require reports or other data to be submitted in order to remain in compliance with federal and state regulations.)

Student Name _____ Student ID _____

Address _____

Phone _____ Cell Phone _____

This authorization is valid for the duration of my attendance at _____.

I authorize the _____ Financial Aid Office, Business Office and Registration Office to discuss and release my financial aid, billing, and transcript information to the following individual(s):

Name	Address	Phone	Relationship to Student
Joseph Fisher	380 Main Street, Suite 206, Laurel, MD 20707	301-490-0911	College Advisor
Raymond Harrod	380 Main Street, Suite 206, Laurel, MD 20707	301-490-0911	College Advisor

My signature below indicates that I understand my rights under FERPA, that I authorize the _____ Financial Aid Office, Business Office and Registration Office to discuss and release my financial aid, billing, and transcript information to the individuals listed above, and that I have the right to revoke this authorization at any time by notifying the Student Financial Aid, Business, or Registration Office in writing that I wish to cancel it.

Signature _____ Date _____



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My signature below indicates that I authorize First Generation College Bound to fill in, on my FERPA form, the name of the college/university that I will be attending.

Signature _____ Date _____

380 Main Street, Suite 206, Laurel, Maryland 20707

Phone: 301-490-0911 Toll Free Fax: 866-811-0130

www.fgcb.org